

COUNCIL BUSINESS COMMITTEE

Personal Safety and Lone Working Policy for Councillors

5 March 2020

Report of the Democratic Services Manager

PURPOSE OF REPORT

To allow Council Business Committee to consider a draft policy for Councillors on lone working, as requested.

This report is public

RECOMMENDATION:

- (1) **That Members consider the attached draft policy for circulation to Councillors, publication on the Councillor pages of the intranet and inclusion in packs for newly elected Councillors.**

1.0 Background

- 1.1 On 31 October 2019, the Committee considered an update report on Member Development and it was agreed that Democratic Services would prepare a lone worker policy, applicable to Councillors, ready for the March meeting.

2.0 Proposal

- 2.1 A policy has been drafted and is attached for comments.

3.0 Conclusion

- 3.1 The Committee is asked to comment on the draft policy so that it can be finalised by Democratic Services.

CONCLUSION OF IMPACT ASSESSMENT
(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

None arising from this report.

FINANCIAL IMPLICATIONS

There are no financial implications arising directly from this report.

LEGAL IMPLICATIONS

There are no legal implications arising directly from this report

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no comments.

BACKGROUND PAPERS

None

Contact Officer: Debbie Chambers
Telephone: 01524 582057
E-mail: dchambers@lancaster.gov.uk